



## Classification and Promotion Committee Factsheet - Details of Attainment Response

In conjunction with a detailed Curriculum Vitae, applicants also need to provide a response justifying the grades of achievement indicated, in self-assessment, for each Field of Attainment.

The qualifications, duties and attainments aligned with each Academic Level can be found in the Classification and Promotion Policy and at: <https://scd.edu.au/classification-and-promotion-applications/>

Information/ activities cited should be limited to those undertaken since your last promotion/ classification.

### 1. Research and/or scholarship

Indicate your grounds for believing you have reached the indicated (in Self-Assessment) Grade of Achievement in this Field of Attainment, providing further supporting information for those activities listed in your Curriculum Vitae, including but not limited to:

- current research projects with an indication of progress.
- research degree and research essay supervisions and thesis and research essay examinations since the time of your last Promotion/Classification.
- Explain the academic contribution of the most significant five of the research publications (or of all, if there are less than five) and present a case for the Grade of Achievement claimed. Indicate evidence for the impact or influence of your research, such as citations and reviews.
- Indicate participation or leadership in research professional development and illustrate implementation.
- Comment on how your Attainments to date fit you to carry out the relevant duties attaching to the Academic Level sought.
- Indicate any other matters relevant to this Field.
- If an Achievement in this Field is considered also in another Field, please use clear cross-referencing.

## **2. Learning and teaching and/or curriculum development**

Indicate your grounds for believing you have reached the indicated (in Self-Assessment) Grade of Achievement in this Field of Attainment, providing further supporting information for those activities listed in your Curriculum Vitae, including but not limited to:

- a statement of the philosophy, theory, and educational principles that inform your overall approach to learning and teaching, and indicate your participation in pedagogical professional development, including formal qualifications in learning and teaching and participation in learning and teaching conferences.
- publications and presentations in learning and teaching, including invited presentations.
- prizes for learning and teaching and grants to pursue developments in learning and teaching.
- an account of your leadership roles in learning and teaching and comment on your impact.
- how you enhance student engagement with the subject and foster the learning outcomes and graduate attributes.
- details of courses and course units taught since the time of your last Promotion/Classification, with indication of the results of student feedback and any other responses to your teaching.
- your contribution to AUCD curriculum development and change, to assessment processes, and to the promotion of academic integrity.
- participation or leadership in learning and teaching professional development and illustrate implementation.
- Comment on how your Attainments to date fit you to carry out the relevant duties attaching to the Academic Level sought.
- Indicate any other matters relevant to this Field.
- If an Achievement in this Field is considered also in another Field, please use clear cross-referencing.

### **3. Strategic planning and/or governance in SCD and/or the teaching body**

Indicate your grounds for believing you have reached the indicated (in Self-Assessment) Grade of Achievement in this Field of Attainment, providing further supporting information for those activities listed in your Curriculum Vitae, including but not limited to:

- an account of the administrative roles you have held in your teaching body or SCD with dates, such as Principal, Academic Dean, Academic Registrar, Course coordinator, Student Advisor, or SCD Discipline Coordinator, and describe your initiatives and other main contributions in such roles.
- your memberships of committees and working parties in your Member Institution or AUCD with dates, and describe your initiatives and other main contributions in such roles.
- your support of students beyond the classroom and professional development or mentoring of colleagues.
- your contribution to strategic planning and development and review of policies and procedures in your Member Institution or AUCD, and identify ways in which you have exercised leadership in this Field.
- participation or leadership in administrative professional development and illustrate implementation.
- Comment on how your Attainments to date fit you to carry out the relevant duties attaching to the Academic Level sought.
- Indicate any other matters relevant to this Field.
- If an Achievement in this Field is considered also in another Field, please use clear cross-referencing.

#### **4. Service to the profession and/or discipline and/or the church and/or wider community**

Indicate your grounds for believing you have reached the indicated (in Self-Assessment) Grade of Achievement in this Field of Attainment, providing further supporting information for those activities listed in your Curriculum Vitae, including but not limited to:

- memberships of academic and professional organizations, including editorial boards of academic and professional journals (identifying the kind of journal).
- membership and chairmanship of boards and committees of Government, church, community, and other private organizations, with length of service and your particular role and contribution.
- other leadership roles in the church, church organizations, and the wider community and their impact.
- organizational roles in academic and professional conferences, invited contributions to media forums and interviews related to your academic or professional role, and invited assessment or advice in relation to academic or professional applications.
- an account of your contribution to relations between churches/religious communities and between the churches/religious communities and the wider community.
- participation or leadership in professional development for any relevant knowledge and skills and illustrate implementation.
- Comment on how your Attainments to date fit you to carry out the relevant duties attaching to the Academic Level sought.
- Indicate any other matters relevant to this Field.
- If an Achievement in this Field is considered also in another Field, please use clear cross-referencing.