

GRADUATE DIPLOMA OF PROFESSIONAL SUPERVISION

AWARD SUMMARY

CRICOS: None

Nomenclature: GradDipProfSup

AQF Level 8 Graduate Diploma

Entry Requirements Successfully completed a AQF 8 Graduate Certificate in Professional Supervision award; OR
At least 5 years professional experience within a helping profession and a recommendation from their employer, professional association, or ordaining body; AND
Satisfactorily complete a pre-enrolment interview with a relevant course advisor.

Duration: 1 year full-time or 3 years (maximum) part-time.

Attendance Type: Full-time, part-time.

Delivery Mode: Online, face-to-face, or multi-modal

Structure: 36 credit points (4 units), including two compulsory units (18 credit points), one core unit (9 credit points) in the sub-discipline of Counselling, and one unit (9 credit points) focused on supervisory practice in the context of the candidate's place of work, ministry or mission.

English Proficiency:

Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally require a minimum IELTS (or equivalent) result of 7.0 with no score less than 6.5 in all bands of the test.

Enrolment

Contact the Registrar of the Member Institution with whom you intend to study for enrolment and fee details.

Graduate Profile and Rationale

The Graduate Diploma of Professional Supervision is designed for those possessing an AQF 8 Graduate Certificate in Supervision who wish to pursue a further qualification in the area of supervisory practice as part of their continuing education.

The Graduate Diploma of Professional Supervision focusses on building supervisory leadership capacity for people involved in a wide scope of religious and/or, non-profit and/or, community-focused enterprises. Students may be working for denominationally based organisations in education, welfare, aged care, local church or other ministries requiring specific leadership training for ministry or mission.

Graduates will have added particular knowledge and skills in leadership to their theological education to enhance their work in the religious sector.

Course Outcomes

Knowledge

Graduates will have:

- specialised theoretical and technical knowledge related to the practice of professional supervision to aid in the development of high quality, ethical and safe practitioners in ministry, community work and allied people helping professions;
- an advanced and integrated understanding of the principles of inquiry and methods applicable to supervision theory and their application to real-world professional practice.

Skills

Graduates will demonstrate specialised cognitive and technical skills in leadership within a ministry-related body of knowledge, so that they are able independently to:

- analyse critically, reflect on and synthesise complex problems, concepts and theories information to complete a range of activities associated with supervision in a ministry related context;
- research and apply established theories to provide solutions to complex problems to guide the effective supervision of employees or volunteers in a religious, non-profit, community organisation;
- interpret and transmit knowledge, skills and ideas through coherent and sustained leadership to specialist and non-specialist audiences;

Applications of Knowledge and Skills

Graduates will possess the ability to:

- apply knowledge and skills in a way that demonstrates autonomy, well developed judgment, adaptability, and responsibility assume and effective supervisors in religious, non-profit, and/or community-focused enterprises;
- plan and execute a substantial research or field-based project in an area of work-based supervisory practice.

Academic regulations for the Graduate Diploma of Professional Supervision

1 Admission to Candidature

- 1.1 An applicant for admission to candidature into the Graduate Diploma of Professional Supervision shall:
 - 1.1.1 hold a three-year AQF 8 award Graduate Certificate in Professional Supervision from an institution recognised by Academic Board; OR
 - 1.1.2 hold, from a university or other tertiary institution, qualifications approved by the Student Support and Administration Committee as equivalent to such an award; AND
 - 1.1.3 satisfactorily complete a pre-enrolment interview with a relevant course advisor.
- 1.2 Notwithstanding the provisions of this regulation, the Student Support and Administration Committee may require an applicant to demonstrate fitness for admission as a candidate for this award by carrying out such work and/or sitting for such examinations as the Student Support and Administration Committee may determine.
- 1.3 In exceptional cases, an applicant may be admitted as a candidate for a Graduate Diploma of Professional Supervision, if the applicant submits evidence of other academic and professional attainments to the Student Support and Administration Committee.
- 1.4 A candidate for the Graduate Diploma of Professional Supervision shall be designated as full-time or part-time. A student is designated as full-time if enrolled in 27 credit points or more in a semester or part-time if enrolled in less than 27 credit points per semester.
- 1.5 No candidate for the Graduate Diploma of Professional Supervision may be concurrently enrolled in any other undergraduate or postgraduate course within the University College or any other tertiary institution unless approval has been granted by the Academic Board.
- 1.6 Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally will be required to demonstrate competency in English by:
 - 1.6.1 achieving an IELTS (or equivalent) result of 7.0 with no score below 6.5 in all bands of the test.
- 1.7 Application for enrolment in the Graduate Diploma of Professional Supervision is made to the Registrar of the appropriate Member Institution offering the course.

2 Course Structure

- 2.1 The Graduate Diploma of Professional Supervision degree requires candidates to complete 36 cps (4 units) from 8100 and 9200 series units in the University College Schedule of Units.
- 2.2 The four units will include two compulsory units:
- 2.2.1 C8102 Pastoral Counselling in Ministry;
 - 2.2.2 P9278 Advanced Skills in Professional Supervision;
 - 2.2.3 one unit (9 credit points) from the Counselling subdiscipline on the list of University College Schedule of Units.
 - 2.2.4 one unit (9 credit points) focused on research into supervisory practice in the context of a place of work, ministry or mission through a capstone unit, research project, research essay, or action research project
- 2.3 The Course must include at least one 9200-series unit.
- 2.4 Units from the admissions entry Graduate Certificate, if equivalent to units required for the award, will be included in the forming of a specialisation (54 cps) within the Graduate Diploma of Professional Supervision.
- 2.5 If compulsory units have been completed in the award used for admission into the Graduate Certificate of Professional Supervision, they are to be replaced with one or two appropriate electives.
- 2.6 Units coded "A" are not counted towards a concentration or specialisation in any discipline or subdiscipline.
- 2.7 Candidates who have previously studied a University College course may not enrol in units with content similar to those covered in their previous studies.

3 Period of Candidature

- 3.1 The period of candidature for the Award Name shall normally be one year full-time and up to 3 years part-time.
- 3.2 In certain circumstances the Student Support and Administration Committee may grant course extensions.

4 Leave of Absence

- 4.1 The Student Support and Administration Committee may grant leave of absence from the Graduate Diploma of Professional Supervision. The period of leave shall not be counted as part of the period of candidature for the award.
- 4.2 The period of leave shall normally be one semester after which a candidate may apply for a further period of one semester or will be required to complete candidature.

5 Assessment

- 5.1 The assessment of units shall be in the manner approved by the Academic Board in line with the University College's established guidelines for assessment

packages.

5.2 Students may be required by the Academic Board to present themselves for oral examination.

5.3 Academic and non-academic misconduct will be penalised in accordance with the Policies and Regulations of the University College, whose stipulations are severe.

6 Credit

6.1 A candidate may seek credit for previous accredited study and/or Recognised Prior Learning up to a maximum of 18 credit points in the Graduate Diploma of Professional Supervision.

6.2 Credit will be granted for units that are from an equivalent award or institution and have outcomes, content, demand hours, and assessment equivalent to that of units in the Graduate Certificate of Professional Supervision.

7 Progress to Further Awards

7.1 Students who complete the Graduate Diploma of Professional Supervision are eligible to articulate to the Graduate Diploma in Professional Supervision or the Master of Professional Supervision of the University College.

8 Saving Clause

8.1 Notwithstanding anything to the contrary contained herein, the Academic Board of the University College may, in any case in which it may deem it appropriate to do so, vary, dispense with, or suspend any requirement or prescription by these regulations, and report forthwith to the Council of the University College.

Version	Date and Governance	Changes
1.0	3/9/2018 Academic Board	Approved
2.0	7/11/2022 Academic Board	Changes to Section 2 Course Structure
3.0	4/3/2024 Academic Board	IELTS admission requirements update