



GRADUATE CERTIFICATE IN LEADERSHIP COACHING

AWARD SUMMARY

AQF Level 8 Graduate Certificate

CRICOS: None

Nomenclature: GradCertLeadCoach

Entry Requirements Satisfactory completion of an AQF Level 7 undergraduate degree in any discipline from an institution approved by Academic Board; AND Satisfactorily completes a pre-enrolment interview with a relevant course advisor.

Duration: 6 months full-time or 2 years (maximum) part-time.

Attendance Type: Full-time, part-time.

Delivery Mode: Online, face-to-face, or multi-modal

Structure: 36 credit points (4 units) from the list of approved Graduate Certificate in Leadership Coaching units listed in the Schedule below.

English Proficiency

Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally require a minimum IELTS (or equivalent) score of at least 7.0 with no subtest below 6.5.

Enrolment

Contact the Registrar of the Member Institution with whom you intend to study for enrolment and fee details.

Graduate Profile and Rationale

The Graduate Certificate in Leadership Coaching is designed for those possessing a three-year undergraduate degree in any field who wish to acquire transferable knowledge and skills in Leadership Coaching as part of their continuing professional development for ministry employment and further learning.

The Graduate Certificate in Leadership Coaching focuses on building capacity in Leadership Coaching for people involved in a wide scope of religious, non-profit, community-focused enterprises. Students may be working for denominationally based organisations in education, welfare, aged care, local church or other ministries requiring specific leadership training for ministry or mission.

Graduates will have added particular knowledge and skills in leadership to their theological education to enhance their work in the religious sector.

Knowledge

Graduates will have:

- specialised theoretical and technical knowledge related to the practice of leadership particular to the management and governance of a complex religious, non-profit, ministry enterprise.

Skills

Graduates will demonstrate specialised cognitive and technical skills in leadership within a ministry-related body of knowledge, so that they are able to independently:

- analyse critically, evaluate and apply information to complete a range of activities associated with effectively coaching to bring out the best in others in an organisational context;
- analyse, generate and provide solutions to complex problems to guide the ministry in the field of leadership coaching within a religious, not-for-profit, community organization;
- transmit transferable knowledge, skills and ideas through coherent and sustained leadership coaching to specialist and non-specialist audiences.

Applications of Knowledge and Skills

Graduates will have the ability to:

- apply transferable knowledge and skills in a way that demonstrates autonomy, well-developed judgment, adaptability, and responsibility as leaders in religious, not-for-profit, community-focused enterprises.

Academic regulations for the Graduate Certificate in Leadership Coaching

1 Admission to Candidature

- 1.1 An applicant for admission to candidature into the Graduate Certificate in Leadership Coaching shall:
- 1.1.1 hold a three-year AQF 7 Bachelor award in in any discipline from an accredited Australian tertiary institution; OR
 - 1.1.2 qualify for professional entry as determined by the Student Support and Administration Committee; AND
 - 1.1.3 Satisfactorily completes a pre-enrolment interview with a relevant course advisor.

This award is a course for professional development where the student may acquire transferable knowledge and skills over a reasonably short period of time. On this basis, professional entry into the Graduate Certificate in Leadership Coaching will be considered by Student Support and Administration Committee on the basis of three years' experience in a ministry or professional role. The candidate must be able to demonstrate that they have led people or projects even though their role may not have been senior in their organisation.

- 1.2 Notwithstanding the provisions of this regulation the Student Support and Administration Committee may require an applicant to demonstrate fitness for admission as a candidate for this degree by carrying out such work and/or sitting for such examinations as the Student Support and Administration Committee may determine.
- 1.3 In exceptional cases an applicant may be admitted as a candidate for a Graduate Certificate in Leadership Coaching if the applicant submits evidence of other academic and professional attainments to the Student Support and Administration Committee.
- 1.4 A candidate for the Graduate Certificate in Leadership Coaching shall be designated as full-time or part-time. A candidate is designated as a full-time if enrolled in three units (27 cps) or more in a semester or part-time if enrolled in less than three units (27 cps) per semester.
- 1.5 No candidate for the Graduate Certificate in Leadership Coaching may be concurrently enrolled in any other undergraduate or postgraduate course within the University College or any other tertiary institution unless approval has been granted by the Academic Board.
- 1.6 Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally require a minimum IELTS (or equivalent) score of at least 7.0 with no subtest below 6.5.
- 1.7 Application for enrolment in the Graduate Certificate in Leadership Coaching program is made to the Registrar of the appropriate Member Institution offering the program.

2 Course Structure

- 2.1 The Graduate Certificate in Leadership Coaching requires the completion of 36 Graduate Certificate in Leadership Coaching Regulation

credit points (4 units) from 8100 and 9200 series units in the University College Schedule of Units of Study.

- 2.2 The units will be any combination of units totaling 36 credit points from the list of approved Graduate Certificate in Leadership Coaching units listed in the Schedule below.
- 2.3 Units coded "A" are not counted towards a Concentration or Specialisation in any discipline or subdiscipline.

3 Period of Candidature

- 3.1 The period of candidature for the Graduate Certificate in Leadership Coaching shall normally be 6 months full-time and up to 2 years (maximum) part-time.
- 3.2 In certain circumstances the Student Support and Administration Committee may grant extensions.

4 Leave of Absence

- 4.1 The Student Support and Administration Committee may grant leave of absence from the Graduate Certificate in Leadership Coaching. The period of leave shall not be counted as part of the period of candidature for the Graduate Certificate in Leadership Coaching.
- 4.2 The period of leave shall normally be one semester after which a candidate may apply for a further period of one semester or will be required to complete candidature.

5 Assessment

- 5.1 The assessment of course units shall be in the manner approved by the Academic Board in line with the University College's established guidelines for assessment packages.
- 5.2 Students may be required by the Academic Board to present themselves for oral examination.
- 5.3 Academic and non-academic misconduct will be penalised in accordance with the Policies and Regulations of the University College, whose stipulations are severe.

6 Credit

- 6.1 A candidate may seek credit up to a maximum of 18 credit points in the Graduate Certificate in Leadership Coaching in accordance with the University College Credit Policy.
- 6.2 Credit points may be awarded for Recognition of Prior Learning within the Graduate Certificate in Leadership Coaching.
- 6.3 Credit will be granted for units that are from an equivalent award or institution and have outcomes, content, demand hours, and assessment equivalent to that of units in the Graduate Certificate in Leadership Coaching.

7 Progress to Further Awards

- 7.1 The Graduate Certificate in Leadership Coaching articulates with the University College Graduate Diploma of Arts, or other Graduate awards, provided that they meet the entry requirements of that award.

8 Saving Clause

- 8.1 Notwithstanding anything to the contrary contained herein, the Academic Board of the University College may, in any case in which it may deem it appropriate to do so, vary, dispense with, or suspend any requirement or prescription by these regulations, and report forthwith to the Council of the University College.

SCHEDULE

List of approved units for the Graduate Certificate in Leadership Coaching

Choose any of the following units to a total of 36 credit points (4 units):

- C8160 Solution Focused Brief Therapy (SFBT) & Positive Psychology (PP)
- C8166 Well-being and Resilience for People Helpers
- P81XX Seminar in Leadership Coaching
- P9221 Managing Conflict in Ministry
- P9662 Change Management for Ministry
- P9XXX Leadership Coaching Project
- P9XXX Leadership Coaching Focused Study
- P8167 Professional Coaching Practice I
- P8168 Professional Coaching Practice II
- Or other units determined by the Academic Board

Version	Date and Governance	Changes
1.0	4/7/2020 Academic Board	Approved
2.0	4/3/2024 Academic Board	IELTS admission requirements update