



## GRADUATE CERTIFICATE IN GOVERNANCE AND STRATEGY

### AWARD SUMMARY

**CRICOS:** None

**Nomenclature:** GradCertGov&Strategy

### AQF Level 8 Graduate Certificate

**Entry Requirements** Satisfactorily completed three-year AQF Level 7 award or equivalent in any discipline (or equivalent) from an institution recognised by the Academic Board; OR qualify for professional or special entry as determined by the Student Support and Administration Committee; AND Satisfactorily completes a pre-enrolment interview with a relevant course advisor.

**Duration:** 0.5 years full-time or 2 years (maximum) part-time.

**Attendance Type:** Full-time, part-time.

**Delivery Mode:** Online, face-to-face, or multi-modal

**Structure:** 36 credit points (4 units) from the list of approved Graduate Certificate in Governance and Strategy units listed in the Schedule below.

### English Proficiency:

Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally require a minimum IELTS (or equivalent) score of 7.0 with no score less than 6.5 in all bands of the test.

### Enrolment

Contact the Registrar of the Member Institution with whom you intend to study for enrolment and fee details.

### Graduate Profile and Rationale

The Graduate Certificate in Governance and Strategy is designed for those possessing a three-year undergraduate degree in any field who wish to acquire transferable knowledge and skills in Governance and Strategy as part of their continuing professional development for employment and further learning.

The Graduate Certificate in Governance and Strategy focuses on building capacity for people involved in a wide scope of non-profit, community-focused enterprises. Students may be working for denominationally-based organisations in education, welfare, aged care, local church or other ministries requiring specific leadership training for professional development.

Graduates will have added particular transferable knowledge and skills in Governance and Strategy to enhance their work in the not-for-profit community sector

## **Course Outcomes**

### **Knowledge**

Graduates will have:

- specialised theoretical and technical knowledge related to the practice of governance and strategy which are transferable to a variety of complex religious, not-for-profit, community enterprises
- understanding of the principles and methods of inquiry transferable to different contexts within real-world community practice.

### **Skills**

Graduates will demonstrate specialised cognitive and technical skills in organisational governance and strategy within a ministry-related body of knowledge, so that they are able independently to:

- analyse critically, evaluate, and apply information to complete a range of activities associated with good governance in an organisational context
- analyse, generate and provide solutions to complex problems to guide the strategic direction and organisational governance within a religious, not for-profit, community organisation
- transmit transferable knowledge, skills and ideas through coherent and sustained organisational governance to specialist and non-specialist audiences.

### **Applications of Knowledge and Skills**

Graduates will have the ability to:

- Apply transferable knowledge and skills in a way that demonstrates autonomy, well-developed judgment, adaptability, and responsibility as strategic leaders in religious, non-profit, community-focused enterprises.

## **Academic regulations for the Graduate Certificate in Governance and Strategy**

### **1 Admission to Candidature**

- 1.1 An applicant for admission to candidature into the Graduate Certificate in Governance and Strategy shall:
- 1.1.1 hold a three-year AQF Level 7 award in any field from an accredited Australian tertiary institution; OR
  - 1.1.2 qualify for professional entry as determined by the Student Support and Administration Committee; AND
  - 1.1.3 Satisfactorily completes a pre-enrolment interview with a relevant course advisor.
- 1.2 Notwithstanding the provisions of this regulation the Student Support and Administration Committee may require an applicant to demonstrate fitness for admission as a candidate for this degree by carrying out such work and/or sitting for such examinations as the Student Support and Administration Committee may determine.
- 1.3 In exceptional cases an applicant may be admitted as a candidate for a Graduate Certificate in Chaplaincy if the applicant submits evidence of other academic and professional attainments to the Student Support and Administration Committee.
- 1.4 A candidate for the Graduate Certificate in Governance and Strategy shall be designated as full-time or part-time. A candidate is designated as a full-time if enrolled in three units (27 credit points) or more in a semester or part-time if enrolled in less than three units (27 credit points) per semester.
- 1.5 No candidate for the Graduate Certificate in Governance and Strategy may be concurrently enrolled in any other undergraduate or postgraduate course within the University College or any other tertiary institution unless approval has been granted by the Academic Board.
- 1.6 Applicants whose entry qualifications were obtained in an institution where English is not the language of instruction normally will be required to demonstrate competency in English by:
- 1.6.1 achieving an IELTS (or equivalent) result of 7.0 with no score below 6.5 in all bands of the test.
- 1.7 Application for enrolment in the Graduate Certificate in Governance and Strategy is made to the Registrar of the appropriate Member Institution offering the course.

### **2 Course Structure**

- 2.1 The Graduate Certificate in Governance and Strategy requires the completion of 36 credit points (4units) from the University College Schedule of units of study coded within the 8100 and 9200 series.
- 2.2 The units will be any combination of units totaling 36 credit points from the list of approved Graduate Certificate in Governance and Strategy units listed in the Schedule below.

2.3 Units coded “A” are not counted towards a Concentration or Specialisation in any discipline or subdiscipline.

### **3 Period of Candidature**

3.1 The period of candidature for the Graduate Certificate in Governance and Strategy shall normally be 0.5 years full-time and up to 1.5 years part-time.

3.2 In certain circumstances the Student Support and Administration Committee may grant course extensions.

### **4 Leave of Absence**

4.1 The Student Support and Administration Committee may grant leave of absence from the Graduate Certificate in Governance and Strategy. The period of leave shall not be counted as part of the period of candidature for the award.

4.2 The period of leave shall normally be one semester after which a candidate may apply for a further period of one semester or will be required to complete candidature.

### **5 Assessment**

5.1 The assessment of units shall be in the manner approved by the Academic Board in line with the University College's established guidelines for assessment packages.

5.2 Students may be required by the Academic Board to present themselves for oral examination.

5.3 Academic and non-academic misconduct will be penalised in accordance with the Academic Integrity Policy of the University College, whose stipulations are severe.

### **6 Credit**

6.1 A candidate may seek credit up to a maximum of 18 credit points in the Graduate Certificate in Governance and Strategy.

6.2 Credit will be granted for units that are from an equivalent award or institution and have outcomes, content, demand hours, and assessment equivalent to that of units in the Graduate Certificate in Governance and Strategy.

6.3 Credit for Recognised Prior Learning may be granted subject to a successful application.

### **7 Progress to Further Awards**

7.1 Students who complete complete the Graduate Certificate in Governance and

Strategy will be eligible to articulate with full credit to the University College Graduate Diploma of Arts or other postgraduate awards, provided that they meet the entry requirements of that award.

## **8 Saving Clause**

- 8.1 Notwithstanding anything to the contrary contained herein, the Academic Board of the University College may, in any case in which it may deem it appropriate to do so, vary, dispense with, or suspend any requirement or prescription by these regulations, and report forthwith to the Council of the University College.

## SCHEDULE

List of approved units for the Graduate Certificate in Governance and Strategy

Choose any of the following units to a total of 36 credit points (4 units):

P8162 Administrative Leadership and Management for Ministry

P8106 Administrative Gifts for Ministry

P8107 Non-Profit Governance for Ministry

P8193 Seminar in Governance

P9258 Strategic Thinking and Decision Making

P92XX Governance and Strategy Project

P92XX Governance and Strategy Focused Study

Or other units determined by the Academic Board

<b>Version</b>	<b>Date and Governance</b>	<b>Changes</b>
1.0	4/7/2020 Academic Board	Approved
2.0	4/3/2024 Academic Board	IELTS admission requirements update