ADDRESSING ATTRITION POLICY

Approved	Academic Board
Approval Date(s)	24/04/2023, 27/2/2017, 9/9/2016
Date for Review	2028
Responsible Officer(s)	Director of Academic Strategy Academic Registrar
Related Documents	
Higher Education Standards (2021)	5.3. Monitoring, Review & Improvement Also – 'progress': 1.1. Admission 1.3. Orientation and Progression 2.2. Diversity and Equity (2.2.3) 3.1. Course Design (3.1.3) 4.2. Research Training (4.2.1c) 7.2. Information for Students (7.2.2.d) 7.3. Information Management (7.3.3a)
National Code (2018)	Standard 6 Overseas Student Support Services

Appendix 1

Recommendation to the Commission:

That the Commission approves that SCD be requested to submit the following information to TEQSA by 1 July 2017:

- a report on how it is addressing and monitoring attrition;
- evidence that attrition is considered by the SCD Council on a regular basis.

Accordingly, SCD has developed a policy for addressing and monitoring attrition in its official regulatory definition as follows:

1. Maintain and regularly review SCD academic quality assurance processes to ensure a good student experience at all levels.

2. Annually assemble and analyse attrition data across SCD to identify areas of concern and the nature of the concern through the Student Support and Administration Committee, reporting to Academic Board and thence to Council in the first semester of the following year.

3. Develop appropriate analytical tools to yield desired information.

4. Regularly benchmark attrition information with benchmarking partners.

5. Explore the results of analysis and benchmarking with each teaching body and the Graduate Research School to identify particular issues in each case and undertake viable remedial action, reporting outcomes to Academic Board and thence to Council.

6. Ensure engagement with key stakeholders, including teaching body leaders, church authorities, and students (especially through normal feedback and graduate surveys).

7. Remind coursework students that they may, without detriment to their overall study plans, enrol in lower nested awards, complete them, and proceed to the next level.

8. Retain and periodically review the historical record of attrition data, analyses of factors, and effects of measures taken.